

## Kadamba Transport Corporation Limited

(Government of Goa Undertaking)

Regd. Office: Paraiso De Goa, Alto Porvorim, Bardez Goa 403521

Ph: 0832-2415901/02/03/2415606 Fax: 0832-2415907

Email: kadambapersonal@gmail.com

Ref: KTC/PERS/51/2023-24/4555

Date:19/02/2024

### APPOINTMENTS

Applications are invited from eligible candidates for filling up of below mentioned post in the Kadamba Transport Corporation Limited, Paraiso De Goa, Alto Porvorim, Bardez Goa 403 521.

Sr. No.	Name of the Post	No. of Post	Reservation	Education Qualification & Experience	Pay Scale
01	Company Secretary	01	UR: 01	<p><b>ESSENTIAL:</b></p> <ol style="list-style-type: none"><li>1. Should be qualified Company Secretary.</li><li>2. Should have minimum 5 years experience in a reputed firm/Company preferably in Transport Corporation.</li><li>3. Should be able to handle work independently.</li></ol> <p><b>DESIRABLE:</b> Additional Law qualification.</p>	Level - 9 (Basic Pay Rs.53,100/-)

#### **NOTE:**

- **AGE LIMIT:** -Not exceeding 45 years as on the date of advertisement which is relaxable as per Government notification in case of reserved categories.
- All the applicants should have knowledge of English, Hindi, Konkani & Marathi.
- The candidates applying for the post shall apply in the prescribed format along with self-attested copies of :
  1. Birth Certificate,
  2. Educational Qualification,
  3. Experience Certificates,
  4. Valid employment registration card
  5. 15years Residence Certificate in Goa issued by the Competent Authority etc. duly self-attested
  6. Undertaking by the candidate that he/she has not availed any financial assistance from Government under any scheme for being unemployed or starting any business.
  7. One Passport size photograph on the application form.
- The application along with valid documents should reach this office on or before **29.02.2024** during office hours.
- The application received after the prescribed date, not in format, incomplete &/or without the relevant documents as mentioned above shall be summarily rejected.

Date: -19/02/2024

Place: Porvorim

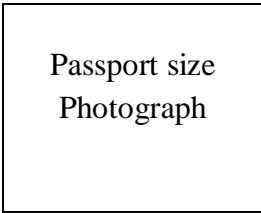
Sd/-

(Derrick Pereira Neto)

**MANAGING DIRECTOR**

**FORMAT**

To,  
The Managing Director,  
Kadamba Transport Corporation Limited,  
Corner wing, Paraiso-de-Goa.,  
Alto Porvorim, Bardez-Goa



Sub: - Application for the post of.....

1	Full Name ( <b>BLOCK LETTERS</b> )	
2	Full Address with Pin Code:	
3	Nationality:	
4	Gender: Male/Female/Transgender	
5	Marital Status:	
6	Date of Birth:	
7	Educational Qualification:	
8	Experience	
9	Employment Exchange Registration Number	
10	Residence Certificate No. & Valid upto	
11	Contact Number:	
Date:		_____ Applicant's Signature

**\*Documents are to be enclosed as per the below order.**

- 1.** Birth Certificate **2.** Educational Qualification **3.** Experience Certificate **4.** Employment Registration Card **5.** 15years Residence Certificate **6.** Undertaking by candidate.

DECLARATION

*(to be furnished by the applicant on plain paper)*

I, \_\_\_\_\_ son/daughter/wife of  
\_\_\_\_\_ do hereby declare/state as under;

1. That I have not availed any financial assistance from the Government under any scheme for being unemployed or starting any business.

2. I further declare that, the declaration given at 1 above is true to the best of my knowledge and belief.

3. In the event of false/misrepresentative or incorrect information in the declaration, Corporation will be at the liberty to take suitable action at any time.

4. This declaration is filled in compliance to advertisement dated \_\_\_\_\_ to the post of \_\_\_\_\_.

Date:

Place:

\_\_\_\_\_  
DECLARANT